

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
TUESDAY, APRIL 21, 2020 (Combined March & April 2020 Mtg.)
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Mark Dore', Board President, at the Port of Iberia Administrative Office, on Tuesday, April 21, 2020, at 5:30 P.M.

In attendance were Commissioners, Mark Dore', President, Danny J. David, Sr., Vice-President, Roy A. Pontiff, Secretary – Treasurer, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Larry Rader.

Commissioner Simieon d. Theodile was absent.

Also present were Craig Romero, Executive Director, Joanna Durke, Administrative Assistant, Tracy Boudreaux, Bookkeeper-Secretary, Ray Allain, Port Attorney, Ashley Philen, Allain and Allain, and Shari Landry.

Thus, with a quorum being acknowledged, Commissioner Roy Pontiff recited the opening prayer and the Pledge of Allegiance.

**I. APPROVAL OF MINUTES – Regular Meeting Tuesday, February 18, 2020.
- Special Meeting Friday, March 6, 2020.**

The minutes from Tuesday, February 18, 2020 will be presented at the May monthly Board meeting.

On a motion by Commissioner Danny J. David, Sr., and seconded by Commissioner Elbridge "Smitty" Smith, III, the Commission approved the minutes of the Special Meeting held on March 6, 2020.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Elbridge "Smitty" Smith, III.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 21st day of April, 2020.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Eight (8) Months Ending February 2020.**

- (b) Budget Summary for Nine (9) Months Ending March 2020.
- (c) Listing of Tenant Lease Billings for 2020.
- (d) Listing of Boat Stall Tenant Lease Billings for 2020.
- (e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of bills for March 2020, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Elbridge “Smitty” Smith, III.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 21st day of April, 2020.

III. RATIFICATION OF RENEWAL OF CERTIFICATE OF DEPOSIT.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III, to approve and ratify the renewal of Certificate of Deposit Number 42001135300 which matured on March 24, 2020, with Iberia Bank, for twelve (12) months at the rate of 0.55% and 0.55% A.P.Y., for the Louisiana Machinery/WPS Security Deposit, in accordance with the Lease Agreement with the Port of Iberia District.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Elbridge “Smitty” Smith, III.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 21st day of April, 2020.

IV. MRS. CARMEL BREAU, PRESIDENT, NORRIS INSURANCE CONSULANTS, INC., TO ADDRESS THE BOARD REGARDING THE PORT OF IBERIA DISTRICT’S APRIL 1, 2020 ANNUAL INSURANCE RENEWALS:

{1} SCHWING INSURANCE:

General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents.

{2} BROWN & BROWN OF LOUISIANA:

Flood Insurance; Workers Compensation.

Ms. Carmel Breaux presented the board with a spreadsheet showing the renewal rates as of May 1, 2020 along with the past Three (3) years of rates. She stated that if no changes are made this year the annual premium would be \$32,632 for Marine General Liability. The policy will still be through Lloyd's of London. She stated that Lloyd's of London is taking away the Three (3) policy that was offered in the past, so the policy will now be an annual policy going forward. As of the meeting date, Lloyd's of London will give the Port a 2.5% return premium at the end of the policy (May 1, 2021) if there are no losses which would bring the overall premium to \$31,817 for the year. Ms. Carmel Breaux stated that she received optional quotes for the Board to look at increasing the deductible to reduce the premium. She was able to receive a quote for a \$10,000 deductible and a \$25,000 deductible. The \$10,000 deductible premium with the 2.5% return is \$30,225. The \$25,000 deductible premium with the 2.5% return is \$28,553. Commissioner Roy Pontiff questioned if you compare the 2020 renewal with the 2019, there was an increase of over 16% (over \$40,000) with no claims and no property damage. Ms. Carmel Breaux stated that the Port is coming off of a Three (3) year rate guarantee with Lloyd's of London so for the last Three (3) years there was no change in rate. For those last Three (3) years, all the casualty markets increased premiums each year. She also stated that the property market in Louisiana has increased 15% - 18% in premiums. She stated that there are very few carriers that want to write a large limit like the Port has.

Ms. Carmel Breaux stated that on the property side from 2019 to 2020 the changes are on the deductible from a \$150,000 minimum and no maximum. The other change is in the past you had to be out of business for Seven (7) days before coverage kicks in, now it's 14 days.

Ms. Carmel Breaux presented the Board with a spreadsheet depicting different renewals options. She stated that in 2019 the Port of Iberia paid \$215,527 for Flood, Property, Liability, and Worker's Compensation. Option One (1) is to renew all the policies as expiring for \$258,191. Option Two (2) is to take the highest deductibles quoted and increase the Three (3) flood policies that have the full limit of coverage to \$50,000 and make no changes to the statement of values the premium would be \$233,336. Option Three (3) is to take off all of the buildings that are valued at \$100,000 or less for \$232,001. Option Four (4) is to take off all of the buildings that are valued at \$150,000 or less for \$230,008. Option Five (5) is to take off all of the buildings that are valued at \$250,000 or less for \$224,516. Option Six (6) is to take off all of the buildings that are valued at \$500,000 or less for \$214,187. If the Port was to take the flood policies off Option Three (3) the premium would be \$215,055, Option Four (4) the premium would be \$213,062, Option Five (5) the premium would be \$207,570, and Option Six (6) the premium would be \$197,241.

Ms. Carmel Breaux stated that there is a short window of acceptance to make changes. The prices that Ms. Carmel Breaux presented to the Board are good until May 1, 2020. She stated that she could give the award letters to the carriers to bind coverage effective May 1, 2020 and then the Port could go back during any point in time during the policy

period and tell them the statement of values was redone.

Mr. Craig Romero stated that he would sit down with Commissioner Roy Pontiff and Commissioner Mark Dore' to reduce the statement of values even more.

Ms. Carmel Breaux stated that for the flood policies, if the policies are renewed the only way to cancel in the middle of a policy term is to sell the building. If the Board were to remove the buildings that are less than \$100,000, \$150,000, \$250,000, or \$500,000 the Port would be self-insuring them.

Lengthy discussion ensued.

Ms. Carmel Breaux stated that she will send a revised invoice for Norris Insurance Consulting with a 10% reduction for the second payment.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr., to accept proposed option number Six (6) by Ms. Carmel Breaux to remove buildings that are \$500,000 or less for an estimated premium of \$214,187 and pay all the flood policies; motion further gives the Executive Director approval to remove some of the buildings from the statement of values and flood coverage on those buildings.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Elbridge "Smitty" Smith, III.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 21st day of April, 2020.

V. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

(a) Port of Iberia Administrative Office Building:

{1} Document Management

(a) Discuss/Consider Gesser Group, APC Inv. #01-POI-DM.

Mr. Gerald Gesser stated Mr. Craig Romero asked him to look into document management and they came up with how it should or could be handled. By having someone come into the office and go through all the papers with Mrs. Joanna Durke's help, during office hours, to scan in everything the Port has and create a filing system that is compatible with what Mrs. Joanna Durke is using now, also scan in all of the hard copies of the drawings & past documents of construction to be more easily retrievable and useful to other professionals as we go through expansions and so on.

Mr. Gerald Gesser did send the report to Mr. Craig Romero, Mr. Craig Romero states that if there would be a point in time, we would jump on it but right now we are looking at shaving costs.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III to approve and authorize the payment of Invoice Number 01-POI-DM to Gesser Group, APC in the amount of \$1,200.00 for initial meeting with US Computer to discuss document management services.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Elbridge “Smitty” Smith, III.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 21st day of April, 2020.

- (b) Proposed Emergency Command Center/File Storage Building:
{1} Status Report – Proposed Design & Budget Estimate.
(Port Improvement & Development Committee).**

Mr. Gerald Gesser states that he is waiting on direction for Emergency Command Center.

- (c) All Points – End of Lease Deficiencies:
{1} Discuss/Consider Gesser Group’s Inv # 01-POI-APD.**

Mr. Gerald Gesser stated that Mr. Craig Romero requested that he would go look at the condition of the various buildings at All Points. He did go and he can report for the most part is it primarily lack of maintenance and there is a lot of dirty areas that can be cleaned up before re-renting the place. He also stated that there are light fixtures that are not working, fire extinguishers that are not charged, and cranes that have not been tested yearly like they are supposed to be. Mr. Gerald Gesser stated that there is just a lot of dis repair from the usage or abuse during the tenure of the lease. He did not put any costs to these items, he can do so if necessary. Mr. Gerald Gesser stated that he does not see sufficient product out there that would be salvaged for reimbursement or restitution to the Port. Mr. Gerald Gesser stated that he went out the site on April 21,2020 and they have everything packed up pretty well and that they had torn down the hut and was hauling it away. Mr. Gerald Gesser stated that they are cleaning up the yard pretty good, and looks like they were pressure cleaning the brick building which is one of the issues. He stated that he is sure they are making some type of attempt to rectify some of the problems, he is not sure how far along they got with that. Commissioner Roy Pontiff asked Mr. Gerald Gesser if we asked them to repair the lights. Mr. Gerald Gesser answered that the Port did not address that. Ms. Ashley Philen then stated that they sent them a notice that listed the deficiencies as detailed by Mr. Gerald Gesser in Dixie Electric’s report, and they have 30 days to respond, generally is how it lays out, they are still within a few days of their required time to either rectify those issues and/or let them

know what they are planning on doing, but it sounds like they've done it without the required communication. Mrs. Ashley Philen then stated that they need to figure out what they are really out so they can know where we need to go forward, what's worth it, spending the money and what we are going to get back. Mr. Gerald Gesser stated that there are overhead doors that do not operate at all due to the events that they had been damaged because they use it to puncture through to run cabling. Mr. Gerald Gesser then stated there is just a lot of abuse and lack of maintenance. Mrs. Ashley Philen stated that they need to know something at least to know what the Port is negotiating for. She stated that she doesn't want to start and it's \$100,000 or \$1,000,000 dollars, it makes a big difference, we have no idea what it would cost to repair or replace. Mr. Craig Romero stated that they would spend more than we would spend on the property before they get out the yard in order to get it fully functional and it is basic things from the first time they heard they had cut the wiring from one of the exhaust fans and wired it to the welding machine, Dixie Electric came in and discovered that. Mrs. Ashley Philen stated that she just needs the guidance so she can know where the Port is headed. Commissioner Roy Pontiff stated that eventually the Port is going to have to know what it is going to cost to make the repairs. Mr. Roy Pontiff then asks is it very hard to come up with cost estimate on all of the repairs as Mr. Gerald Gesser has itemized in a report to Mr. Craig Romero. Mr. Gerald Gesser stated that he went over there and made the inspection based on the fact that it is an insurance requirement now how much latitude do we have to go into the facility being occupied, what your lease allows or doesn't allow, and he can make guesstimates based on the items they have listed. Mr. Craig Romero then asked if we provided All Points with Mr. Gerald Gesser's report and Mr. Gerald Gesser stated yes Ms. Ashley Philen had provided the report. Commissioner Elbridge "Smitty" Smith, III asked if the Board would want to authorize anything going forward with an estimate so they can have leverage when approaching All Points after the 30 days. Mr. Craig Romero stated that since the Port already provided them with the list, he went pass April 21, 2020 and there is a lot of people working in that yard performing different functions. He then stated that he would be curious before they went through the exercises of getting values on all of that, we would probably go in and do a courtesy review of what they have done after the 30 days and when they communicate with Mrs. Ashley Philen. He stated that he does not think we need to do the values but he thinks at some point they may need values to negotiate a settlement but they may perform a lot of those clean up tasks and repairs as their own expense. Mr. Gerald Gesser stated that once the time limit has expired, Ms. Ashley Philen stated it was Two (2) days. He stated that he suggested if we have permissions and go through it and see what they have accomplished and scratch those items off. All the port is interested in doing is getting the building to the condition that they were taken. He thinks the Port should wait until the time expires and get some type of commitment from them. Mr. Craig Romero stated that he can get a handle on that pretty quick, possibly by next week. The Port will spend less time, he does not want to spend more time going evaluate pricing when they may have done it.

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 01-POI-APD to Gesser Group, APC in the amount of \$8,625.00 for site visit and observation, developing reports for Buildings A, B, C, G, & H.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Elbridge “Smitty” Smith, III.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 21st day of April, 2020.

(d) Dynamic Industries East Yard Facility Review:

{1} Discuss/Consider Gesser Group’s Inv. # 01-POI-DII.

Mr. Gerald Gesser stated himself and Mr. Craig Romero discussed looking at buildings as far as anticipation as the negotiating further with their leasing. They did a walk through in some of the buildings and the biggest thing they found is the buildings are not up to flood elevation at this point so that would be an issue the Board would want to consider. Mr. Craig Romero stated he went ride and each building the Port can evaluate ourselves if those values went in line with the true value that is out there. He then stated he had Mr. Francis Fortier go out and do elevation on the floors to make sure they were above flood zone level. Mr. Craig Romero stated Dynamic wanted lease credit but Commissioner Roy Pontiff had another idea that would benefit the Port.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III to approve and authorize the payment of Invoice Number 01-POI-DII to Gesser Group, APC in the amount of \$1,500.00 for meeting and site visit with Craig, review Dynamic presentation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge “Smitty” Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

(e) West Yard Electrical Distribution System – Survey:

{1} Discuss/Consider Dixie Electric’s Inv. # 008971.

Mr. Gerald Gesser states they had produced a drawing and he had given it to Mrs. Joanna Durke during the week.

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 008971 to Dixie Electric in the amount of \$1,758.00 for East & West Yard electrical survey.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge “Smitty” Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

**VI. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM
SPN H.011928 “EAST & WEST YARD” EXPANSION & SITE IMPROVEMENTS
PROJECT:**

- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
{1} Drainage Update SPN H.011928(324)
(Phase IV of SPN H.011928).**

Mr. Oneil Malbrough reported that bids were received on January 28, 2020. The low bidder was Coastal Construction and Engineering, LLC in the amount of \$357,475.00. Notice to Proceed was issued on April 14, 2020. Construction time and project has commenced. The tentative project completion date is September 29, 2020 which is 120 days of working days. Mr. Oneil Malbrough stated that when the bids went out the generator was not a backup generator. The original location of the power source that GIS Engineering was using in the bid ended up catching on fire. The project was originally designed for the pump to be run by generator. The power will need to be pulled from Building C to the pump station. He stated that either a change order will need to be done to the pump station. GIS Engineering is estimating a total of \$22,000 to run the power from Building C to the pump station. Mr. Oneil Malbrough stated that this cost was in the budget that was approved when submitted. The other option would be for the Port to go out for Three (3) quotes and get the price directly. GIS Engineering thinks the best way to get this done is to get the quotes and have an electrical contractor to bring the power source to the generator and not use the contractor. Mr. Oneil Malbrough stated that he has spoken to Brandi Fontenot with LA DOTD and because there is no item in the bid that was bid for that particular item and it’s less than \$54,000, LA DOTD would allow Three (3) quote and let the electrical company bring the power to the site and let the contractor put the pump in as is. GIS Engineering will have their electrical engineer that did the pump station design put a set of proposals together and get Three (3) quotes to bring to the Board for approval at the next Board meeting.

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Roy A. Pontiff to approve and authorize GIS Engineering, LLC to

move forward with getting Three (3) quotes to bring power from Building C to the pump station construction site with a limit of \$22,000.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

{2} **Building B – POI West Yard SPN H.011928(325d)
Crane & Ventilation Purchase & Installation
(Phase Vd of SPN H.011928).**

Mr. Oneil Malbrough presented the Board with a spreadsheet of the current project status update. He stated that bids were received on April 14, 2020 for the Crane & Ventilation project. The budget for this project was \$740,000. Acadiane' Renovations, Ltd was the low bidder for this project in the amount of \$728,444.

❖ **Discuss/Adopt Resolution to Award.**

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr., to adopt the following:

RESOLUTION – AWARD PROJECT

**STATE PROJECT NO. H.011928(325d)
PARISH OF IBERIA**

**RESOLUTION
PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

WHEREAS, the Port of Iberia District Board of Commissioners has received bids on Tuesday, April 14, 2020 at 11:00 a.m. on the Port Improvements East and West Yard Expansion & Site Improvements Building B Crane and Ventilation Purchase & Installation (Phase Vd of SPN H.011928) a Port Improvements Project under the Louisiana Port Construction & Development Priority Program; and

WHEREAS, GIS Engineering, LLC has recommended that the Award of Contract be made to the lowest qualified bidder; Acadiane' Renovations, Ltd.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 21st day of April, 2020, acting pursuant to the recommendation of GIS Engineering, LLC that the Base Bid in the Amount of \$728,444.00 by Acadiane' Renovations, Ltd. be accepted and a contract be awarded to them.

This Resolution having been submitted to a vote, the vote thereon was as follows:
Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the Resolution was therefore adopted on this the 21st day of April, 2020.

❖ Discuss/Adopt Resolution to Certify Compliance with Public Bid Law.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III, to adopt the following:

RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS

**STATE PROJECT NO. H. 011928(325d)
PARISH OF IBERIA**

RESOLUTION PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS

WHEREAS, the Port of Iberia District Board of Commissioners has solicited bids for State Project No. H.011928(325d) Port Improvements East and West Yard Expansion & Site Improvements Building B Crane and Ventilation Purchase & Installation (Phase Vd of SPN H.011928) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

WHEREAS, the Port of Iberia District Board of Commissioners has submitted to the LA DOTD Certification of Proof of Publication, One (1) copy of the bid proposals and bid bonds as submitted by each of the Three (3) lowest bidders, a legible copy of the bid tabulation of all bids received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a copy of the engineer's recommendation, contract

documents, Notice of Award of Contract, and a copy of the recordation data in the Iberia Parish Clerk of Court's Office.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 21st day of April, 2020, does hereby certify that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

This Resolution having been submitted to a vote, the vote thereon was as follows:
Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the Resolution was therefore adopted on this the 21st day of April, 2020.

**{3} Building B – POI West Yard SPN H.011928(325a)
Electrical Construction
(Phase Va of SPN H.011928).**

Mr. Oneil Malbrough stated that the project began advertising on March 31, 2020. There was a mandatory pre-bid conference on April 15, 2020 and conducted site visits with contractors on April 20, 2020. Bid opening is scheduled for April 29, 2020. The construction budget on this contract is \$486,000.

**{4} Building B – POI West Yard SPN H.011928(325g)
Bay 5 Repairs and Renovations
(Phase Vg of SPN H.011928).**

Mr. Oneil Malbrough stated that the project began advertising on April 10, 2020. A pre-bid conference is scheduled for April 28, 2020 and bid opening is scheduled for May 12, 2020. The construction budget on this contract is \$537,000.

**{5} Building B – POI West Yard SPN H.011928(325e)
Building B Multipurpose Facilities & Small Warehouse
(Phase Ve of SPN H.011928).**

Mr. Oneil Malbrough stated that final plans and specifications were submitted to LA DOTD for review on April 22, 2020. GIS Engineering is anticipating a response by May 1, 2020. Schedule for advertisement is estimated for May 4, 2020 and bid opening on June 4, 2020. The construction budget on this contract is \$376,000.

**{6} Building B – POI West Yard SPN H.011928(325b)
Concrete Construction**
(Phase Vb of SPN H.011928).

Mr. Oneil Malbrough stated that they have received LA DOTD's approval for plans and specs on April 7, 2020. The construction budget for this project is \$746,000.

**{7} Building B – POI West Yard SPN H.011928(325f)
Site Improvements**
(Phase Vf of SPN H.011928).

Mr. Oneil Malbrough stated that this project is primarily the fence. As part of the Foreign Trade Zone, you have to have an 8-foot fence with a barb wire top. GIS Engineering has submitted plans and specs to LA DOTD for review and approval on April 20, 2020. The construction budget for this project is \$280,000.

**{8} Building B – POI West Yard SPN H.011928(325c)
Steel Repairs & Installation**
(Phase Vc of SPN H.011928).

Mr. Oneil Malbrough stated that GIS Engineering is currently in its final design phase and will submit the plans and specs to LA DOTD by mid-May for review and approval. The construction budget for this project is \$1,250,000.

Mr. Oneil Malbrough stated that for items 6, 7, & 8 they are moving ahead with submitting plans and specs for these projects but they will not advertise until a lease is signed.

**{9} Discuss/Approve GIS Engineering, LLC February Invoice
Number 70003638.**

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70003638 to GIS Engineering, LLC in the amount of \$122,675.75 for the period February 1, 2020 thru February 29, 2020 which includes February activities including design work done by Gesser Group, YKMH, and final design plans and specs associated with Electrical and Lighting, Bay 5 Repairs and Improvements, Cranes and Ventilation, and Concrete Construction; in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

{10} Discuss/Approve GIS Engineering, LLC March Invoice Number 70003761.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Larry Rader to approve and authorize the payment of Invoice Number 70003761 to GIS Engineering, LLC in the amount of \$105,679.90 for the period March 1, 2020 thru March 31, 2020 which includes March activities including design work done by Gesser Group, YKMH, and final design plans and specifications associated with Electrical and Lighting, Bay 5 Repairs and Improvements, Cranes and Ventilation, Concrete Construction, and Site Drainage bidding and construction oversight; in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

**(b) Report from Executive Director on:
{1} Status/Update on POI West Yard.**

Mr. Craig Romero stated that Mr. Tim Thibodeaux went remove the plate rolling mill from Building B at the West Yard. He stated there are Two (2) cavities in the slab that he would like to fill up with sand before the improvements would be bid out. He will get with Mr. Oneil Malbrough to get a calculation on how much sand would be needed and go back to the Board with costs.

Mr. Craig Romero stated that he spoke to Mr. Lynn Usie recently and Mr. Lynn Usie stated he would like to start moving risers on the West Yard, away from the building so the contractors are still able to work.

VII. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

**(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
{1} Update on the Status of the Port Millennium Expansion Phase III Project.**

Mr. Oneil Malbrough stated that GIS Engineering has revised the proposed slip alignment which includes the removal of the additional slip and modifying the channel to

comprise of a minimum 200' wide typical section from bank to bank on Port owned property. GIS Engineering has revised the preliminary cost estimate to \$3,174,933 which includes channel excavation from elevation level +5' to -13' and utility line relocation. Mr. Oneil Malbrough stated that the original estimate that is dated back about Seven (7) or Eight (8) years was \$2,750,000.

{2} Discuss/Approve GIS Engineering February Invoice # 70003593.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III to approve and authorize the payment of Invoice Number 70003593 to GIS Engineering, LLC in the amount of \$2,234.29 for the period February 1, 2020 thru February 29, 2020 which covers February 2020 activities performed for the study and report phase and permitting; in accordance with contract dated February 1, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

{3} Discuss/Approve GIS Engineering March Invoice # 70003759.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 70003759 to GIS Engineering, LLC in the amount of \$1,707.50 for the period March 1, 2020 thru March 31, 2020 which covers March 2020 activities performed for the study and report phase and permitting; in accordance with contract dated February 1, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

(b) Bank Stabilization Project (Slip P-2).

{1} Update (Chart, All Points, Dynamic).

Mr. Oneil Malbrough stated that a total of 4 bids were received on March 16, 2020. Patriot Construction was the low bidder with a bid in the amount of \$786,337. The estimated project budget with \$1.3 Million.

{2} Discuss/Adopt Resolution to Award.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr., to adopt the following:

RESOLUTION – AWARD PROJECT

**STATE PROJECT NO. 737-99-0669/H.006846 (324)
PARISH OF IBERIA**

**RESOLUTION
PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

WHEREAS, the Port of Iberia District Board of Commissioners has received bids on Monday, March 16, 2020 at 11:00 a.m. on the AGMAC Port – Site Bank Stabilization Slip P2 (Chart, Dynamic, & All Points) port improvement project under the provisions of the Capital Outlay Acts; and

WHEREAS, GIS Engineering, LLC has recommended that the Award of Contract be made to the lowest qualified bidder; Patriot Construction & Industrial, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 21st day of April, 2020, acting pursuant to the recommendation of GIS Engineering, LLC that the Base Bid in the Amount of \$786,337.50 by Patriot Construction & Industrial, LLC, be accepted and a contract be awarded to them.

**This Resolution having been submitted to a vote, the vote thereon was as follows:
Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.**

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the Resolution was therefore adopted on this the 21st day of April, 2020.

{3} Discuss/Adopt Resolution Certifying Compliance with the Public Bid Law.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Elbridge "Smitty" Smith, III, to adopt the following:

RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS

**STATE PROJECT NO. 737-99-0669/H.006846 (324)
PARISH OF IBERIA**

RESOLUTION

PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS

Whereas, the Port of Iberia District Board of Commissioners has solicited bids for State Project No. 737-99-0669/H.006846 AGMAC Port – Site Bank Stabilization Slip P2 (Chart, Dynamic, and All Points) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

Whereas, the Port of Iberia District Board of Commissioners has submitted to the LA DOTD Certification of Proof of Publication, One (1) copy of the bid proposals and bid bonds as submitted by each of the Three (3) lowest bidders, a legible copy of the bid tabulation of all bids received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a copy of the engineer’s recommendation, contract documents, Notice of Award of Contract, and a copy of the recordation data in the Iberia Parish Clerk of Court’s Office.

NOW, THEREFORE, BE IT RESOLVED, by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 21st day of April, 2020, does hereby certify that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

**This Resolution having been submitted to a vote, the vote thereon was as follows:
Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge
“Smitty” Smith, III, and Larry Rader.**

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the Resolution was therefore adopted on this the 21st day of April, 2020.

**{4} Discuss/Approve GIS Engineering February Inv. Number
70003590.**

A motion was made by Commissioner Larry Rader, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 70003590 to GIS Engineering, LLC in the amount of \$62,449.88 for the period February 1, 2020 thru February 29, 2020 which includes February activities for preparation of

the Final Design Plans and Specifications, and Bidding and Negotiations phase of project; in accordance with proposal dated October 10, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

{5} Discuss/Approve GIS Engineering March Inv. Number 70003762.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 70003762 to GIS Engineering, LLC in the amount of \$8,597.80 for the period March 1, 2020 thru March 31, 2020 which includes March activities for bidding and negotiations; in accordance with proposal dated October 10, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

**(c) AGMAC Project General Engineering and Consulting Services:
{1} Update on Status of AGMAC Project.**

Mr. Oneil Malbrough stated there was no work done regarding this contract.

{2} AGMAC Port's Maintenance Dredging Permit Update.

Mr. Oneil Malbrough stated that the LDNR and USACE permits have been issued and all permit activities for this project have been completed.

Mr. Oneil Malbrough stated that he has met with Mr. Chris Collins multiple times and leftover from the \$3.5 Million in Capital Outlay is \$3,265,184.32. He presented the Board with an AGMAC Capital Outlay Financial Data spreadsheet. He stated that in 2019 AGMAC was approved for \$13,500,000 (\$7,500,000 in Priority 1 and \$6,000,000 in Priority 5). When the funding went to Bond Commission, they moved \$2,500,000 from Priority 1 to Priority 5 making it \$5,000,000 in Priority 1 and \$8,500,000 in Priority 5. Mr. Oneil Malbrough stated that when they started looking at the prices of the pipelines, he prepared a need sheet and submitted to Mr. Craig Romero and he met with the LA DOTD and the delegation. When the Governor submitted his Capital Outlay bill to the

Legislature, right before the Coronavirus hit, he submitted \$5,000,000 in Priority 1 and \$23,000,000 in Priority 5. Mr. Oneil Malbrough stated that he is hoping when Session starts, they will move the \$23,000,000 from Priority 5 to Priority 1.

Mr. Oneil Malbrough stated that there are Three (3) pipeline relocations that need to be done. He is currently meeting weekly with Mr. Craig Romero, Mr. Ed Landgraf, and the pipeline companies. He presented the board with a spreadsheet showing each pipeline company with their estimated cost and GIS Engineering's estimate cost. He stated that if the Port was to receive all of the government funding from Priority 1 and Priority 5 and using the revised numbers from GIS Engineering for the pipeline relocation, the Port would be left with \$3,264,844 to use on another project. Without using the revised numbers from GIS Engineering for the pipeline relocations, the Port would be left with \$38,939.82.

{3} Discuss/Approve GIS Engineering, LLC February Invoice # 70003591.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Elbridge "Smitty" Smith, III to approve and authorize the payment of Invoice Number 70003591 to GIS Engineering, LLC in the amount of \$8,684.45 for the period February 1, 2020 thru February 29, 2020 which includes activities for the General Engineering Services Contract in accordance w/proposal dated October 10, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

{4} Discuss/Approve GIS Engineering, LLC March Invoice # 70003758.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 70003758 to GIS Engineering, LLC in the amount of \$1,510.00 for the period March 1, 2020 thru March 31, 2020 which includes activities for the General Engineering Services Contract in accordance w/proposal dated October 10, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

(d) AGMAC Phase I Dredging Project:
{1} AGMAC Dredging Project – Update on Permit.

Mr. Oneil Malbrough stated that as part of the AGMAC Dredging Project, part of the job was to survey Commercial Canal and to survey all of the GIWW to make sure it was still 16' like when they did it in 2004. He stated that when the contract for GIS Engineering was approved for the AGMAC Phase I Dredging Project the total was \$665,500, \$101,200 was approved for surveying of Commercial Canal from Omega, Dynamic, and the West Yard. There was good weather when the surveying was done and ended up with a 30% less cost than anticipated. He stated that the Corps of Engineers stated that they can't get a permit for Commercial Canal because you can't get a permit for 1/3 of the channel. A permit would have to be done for the GIWW and Fresh Water Bayou. Mr. Oneil Malbrough stated that he would like to move \$50,000 from the surveying line item to the permitting line item on their contract without going up on the total cost of the contract. The Survey line item would be reduced to \$192,000 and Environmental Permitting would be increased to \$154,500. He stated that he would like to survey Fresh Water Bayou under the Surveying line item with the remainder of the money in that line item.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff, to approve and authorize amending the contract between GIS Engineering, LLC and the Port of Iberia for the AGMAC Channel Dredging Project to increase the Environmental Permitting line item from \$104,500 to \$154,000 and to decrease the Surveying line item from \$242,000 to \$192,000; contract amount would decrease to a total of \$653,500.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

{2} AGMAC Dredging Project – Pipeline Coordination.

Mr. Oneil Malbrough stated that GIS Engineering along with Mr. Craig Romero have been involved in discussions with all three pipeline companies in Commercial Canal that require relocation (Shell, Boardwalk, and Kinder Morgan). Discussions include agreements, cost, permits, and funding.

{3} Landowner Coordination.

Mr. Oneil Malbrough stated that GIS Engineering has been in coordination with landowners along all Three (3) segments of Commercial Canal for spoil disposal.

{4} Survey Update.

Mr. Oneil Malbrough stated that hydrographic survey of Inner Port & Commercial Canal was completed on January 28, 2020. Data indicates 1.26 million cubic yards of material needed to be dredged to achieve AGMAC depth of -16'. Hydrographic survey of the GIWW was completed on March 13, 2020. Channel bottom depth is -16' throughout the GIWW from Commercial Canal to Freshwater Bayou.

{5} Discuss/Approve GIS Engineering, LLC February Invoice Number 70003592.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70003592 to GIS Engineering, LLC in the amount of \$38,104.71 for the period of February 1, 2020 thru February 29, 2020 which includes survey work, environmental permitting and pipeline coordination activities.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

{6} Discuss/Approve GIS Engineering, LLC March Invoice #70003760.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 70003760 to GIS Engineering, LLC in the amount of \$167,770.00 for the period of March 1, 2020 thru March 31, 2020 for activities performed in the month of March.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

VIII. REPORT FROM PORT ATTORNEY ON:

- (a) Update on Henry Bernard Property Located Behind the POI Administrative Office.**

{1} Status of Navigation Servitudes on Bernard Canal.

There was no update on the above agenda item.

{2} Status of Navigation Servitude – (MIF & Henry Bernard).

Mr. Craig Romero stated that the Red Guard Navigation Servitude has been signed and will be sent to the Port and the other servitude the Port was waiting for is Tim Thibodeaux and Mr. Romero has met with him a couple times. Mr. Craig Romero stated that the Port will do a Right-of-Way for him similar to what was done for Marine Industrial Fabricators with the same variance.

- (b) Update on AGMAC Dredging Project – Pipeline Coordination (Legal Counsel).**

There was no update on the above agenda item.

- (c) AGMAC – Utility Relocation Work (Legal Counsel).**
{1} Discuss/Approve Allain and Allain March Invoice #9138.

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 9138 to Allain and Allain in the amount of \$2,007.50 for

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge “Smitty” Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

IX. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Discuss/Consider Tenth Amendment of Lease Between Dynamic Industries, Inc., and the Port of Iberia District (Tracts A, C, E, E-1, and Tract G Total Acreage 88.40).**

Commissioner Roy Pontiff reported to the Board that Executive Director Craig Romero, himself, Administrative Assistant Joanna Durke, and Ashley Philen have been working

very hard to get the Lease for Dynamic in order. He stated that he thinks the lease will be signed before the end of June.

Commissioner Roy Pontiff stated that in Dynamic's Tenth Amendment of Lease they will have Five (5) One-Year options with an Out Clause by both Dynamic and the Port of Iberia if anyone wishes within a 90 day notice any time during the Five (5) One-Year periods the term would go in to Two (2) Five-Year terms and the Out Clause would be eliminated once Dynamic decides to go from the 5th One-Year to a Five (5) year Dynamic would have the right to cancel the lease if they chose. The lease payment for Dynamic after the Tenth Amendment is signed would be right at \$500,000. This lease payment derived by using the existing policies. The initial rent of \$1.3 M with the discount that was used for Seadrill of 6% instead of 8%.

(b) Discuss/Consider Intergovernmental Agreement Regarding the Central Coast Historical Hydrological Restoration Project ("CCHHRP")

Mr. Craig Romero stated that he received a call from Mr. Rivers Patout, President of Sterling Sugars, who asked the Port of West St. Mary, Iberia Parish Government, Drainage District in St. Mary, St. Mary Parish Government, and the Levee District to participate in each putting up \$5,000 to fund Fenstermaker to start attending the CPRA meetings and try to get funding for these projects.

Mr. Craig Romero stated that Mr. Rivers Patout is seeing water where they haven't seen water before and they have spoken to a guy who works for Fenstermaker now, who used to work for the Federal Government to collect information to determine what coastal projects would get funded by CPRA. Sterling Sugars would like to hire Fenstermaker to start gathering information to submit to CPRA to create a project that would be a hydrological restoration to try to minimize and reduce the ongoing regular surges that are occurring along the coast on the St. Mary and Iberia line.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Elbridge "Smitty" Smith, III to approve and authorize the Board President to execute an Intergovernmental Agreement between The St. Mary Levee District, St. Mary Parish Government, The Port of West St. Mary Parish, Consolidated Gravity Drainage District No. 1 of the Parish of St. Mary, Iberia Parish Government, and Port of Iberia regarding the Central Coast Historical Hydrological Restoration Project and to provide funding of \$5,000 for the cost and obligations associated with the studying, planning, and presenting the Central Coast Historical Hydrological Restoration Project (CCHHRP).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge

“Smitty” Smith, III, and Larry Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of April, 2020.

- (c) Update on Joulon (Ram Design, LLC) Lease Agreement (Tract “L” 18.130 acres located on the POI Millennium Expansion Phase II Property Site).**

Executive Director Craig Romero spoke to the Board about his conversations with Joulon (RAM Design, LLC). Mr. Craig Romero reported that Joulon does want to maintain the lease. Discussion ensued.

- (d) Update on Rigid Constructors, LLC Lease Agreement (Tract “R” 2.880 acres; and Tract “S” 10.920 acres) Located on the POI Millennium Expansion Phase II Property Site.**

Mrs. Joanna Durke reported that Rigid Constructors, LLC has a signed lease and the Port has received payment for the lease.

Mr. Craig Romero stated that Mr. Cody Fortier with Rigid Constructors, LLC called him to see if there was a site that he could bring in light weight for Two (2) or Three (3) months.

- (e) Update on Lease Agreement Between Redguard & the POI Regarding Lots 23-26 (0.827 acres) at the Port of Iberia.**

Mrs. Joanna Durke reported that a clean environmental was received on Lots 23-26 so they are now ready to do the lease.

- (f) Update on the Lease Agreement between Noble Drilling Services & the POI Regarding Lot 14R-A (0.992 acres) at the Port of Iberia for Module Storage.**

Mrs. Joanna Durke reported that she is currently working on the lease.

- (g) Update on Lease Agreement Between Seadrill Americas, Inc. & the POI Regarding Site B-1 (57.4 acres) Located at the POI West Yard.**

There was no update on the above agenda item.

- (h) Executive Director’s Monthly Report.**

There was no update on the above agenda item.

(i) Announcements:

*****Tier 2.1 Financial Disclosure**

*****LA DOTD Letter to Senator Fred Mills Regarding Federal Funding for Railroad Crossings within the City of New Iberia.**

X. ADJOURNMENT.

On a motion made by Commissioner Elbridge “Smitty” Smith, III, and seconded by Commissioner Danny J. David, Sr. the meeting was adjourned at 8:23 p.m.

SECRETARY-TREASURER

PRESIDENT